



Health and Safety Policies and Procedures:

BBK is committed to the safety of our staff and students, and will be meeting and maintaining the following health measures to minimize the risk of Covid-19 exposure:

- **Social distancing:** Class sizes will be limited to allow for proper social distancing. Social distancing will be enforced for the duration of the class and all rooms have a strict room capacity. All students will participate in class at the New York State recommended distance or greater.
- **Sanitization:** All students and staff must sanitize their hands upon entry and exit. Students and staff *must* wash hands with soap and water for at least 20 second after bathroom use. Also, there will be sanitization stations for frequent use throughout the day.
- **Masks:** Any person entering the building must wear a properly worn clean mask (covering the mouth and nose). Wearing a mask will be mandatory for the entire time the student is in class, and students will need to keep them on while singing and dancing. If needed, we will have disposable masks available in case of a mask getting dirty or lost, available at no cost. When students are outdoors they will be encouraged to wear masks but not required
- **Health/Temperature screening:** Everyone entering our spaces will be required to fill out a health screening questionnaire and get their temperature checked. Caregivers will fill this out for students each day before class. If any person has a temperature or symptoms of COVID-19, they will not be allowed into our spaces..
- **Drop off/Dismissal:** Students will be dropped off and dismissed outside of the building at the start or class and at the end of class. Students should arrive a few minutes early for temperature screening but may not arrive more than 15 minutes before class begins. Parents and caregivers must arrive for dismissal on time. Caregivers and parents will NOT be allowed in the space. There will be no indoor waiting areas, so please plan accordingly.
- **Supplies/materials:** There will be no sharing of supplies or materials. If there are materials to pass out (a script, or pen), each student will have their own copies and will not be allowed to touch or use the supplies of other students.
- **Cleanliness of Spaces:** Spaces will be sanitized between each class and high-touch surfaces will be cleaned frequently throughout the day.
- **Snacks/water:** All students must bring their own water bottles labeled with their name, and their own snacks. Snack time will be outside (weather permitting). Students will be required to sanitize their hands before and after eating.
- **Sick policy:**
 - Staff, children and caregivers (even just dropping off) should stay home if they are feeling ill, have a confirmed COVID-19 test or have recently had close contact (within 6 feet for a cumulative total of fifteen minutes or more over a 24-hour period) with a person with COVID-19 or with a person suspected of having COVID-19.

- Anyone who has COVID-19 should stay home for 14 days from the onset of symptoms or 14 days after their last exposure to the person with a confirmed or suspected case of COVID-19. The student or staff member must complete quarantine, be free of symptoms and must have a negative COVID-19 test 24 hours prior to returning to the program.
- **Makeups/Cancellation Policy:** If a student provides a positive test for COVID-19 and is unable to participate for the remainder of the week, a credit may be issued. There will be no refunds given for any programs after May 1, 2021 due to strictly limited class sizes.
- **Open communication:** BBK will be transparent about any cases that should arise and will inform you of cases in specific classes.
- **Waiver:** All caregivers must sign the following Waiver of Liability prior to the start of class: [Waiver of Liability](#)
- **Teacher/Staff Safety:** All Teaching Artists and Staff on site will be fully vaccinated before the start of the week.
- BBK may make changes of any kind and at any time to its policies, requirements, rules, and procedures in connection with the on-going COVID-19 pandemic. This may include, changes in modes or methods of delivery of classes, (ie, we may switch to virtual upon necessary safety changes), or the modification of or rescheduling classes. This also could include the modification of standards, policies, procedures, or rules intended for the protection of the health and safety of our community.